



# Harvey Glenageary Nursing Home

## *Information Booklet*

October 2017



25 Upper Glenageary Road, Dun Laoghaire, Co Dublin

## **Welcome/ Introduction**

This Information Booklet aims to inform residents / families and healthcare staff of the services provided within Riverside Nursing Home. We are very pleased to welcome you to our Nursing Home. We will endeavor to help you to settle in and trust you will enjoy living here. Your Service Provider is Ardeeshal Lodge trading as Harvey Healthcare. Harvey Glenageary Nursing Home is Part of Harvey Healthcare.

Your Director of Nursing is: **Sirisha Kora**

Your PPIMs (Persons Participating in Management) are **Jis Mary Jacob and Mark Daquigan**



## Our Mission Statement

*We, as members of the Nursing Home Sector, see ourselves as an integral part of the Health Service. We promote the highest possible standards of accommodation, facilities and care to residents and their families in our nursing home. The dignity and fullness of human life is of the utmost importance to us and thus determines our operating policies.*

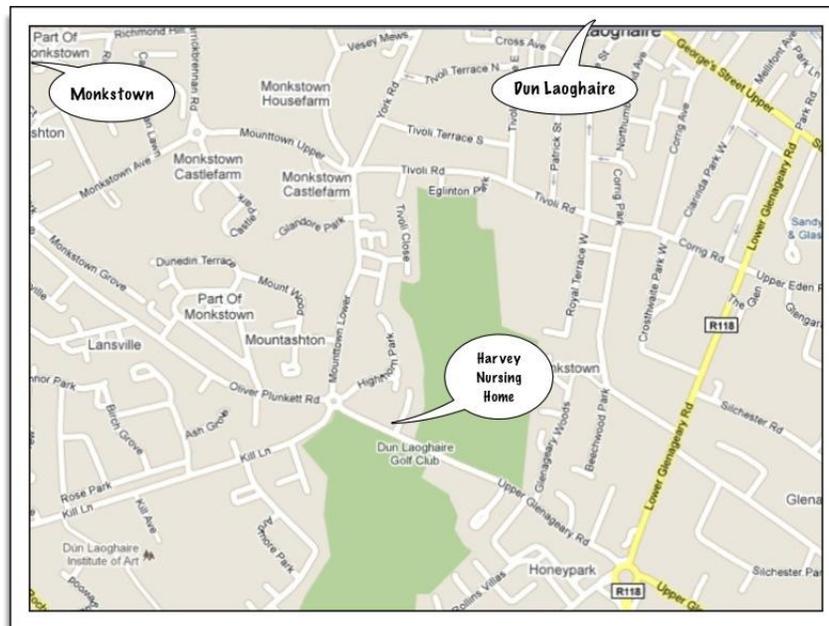
*We seek to provide all appropriate care in accordance with the requirements of each resident and a homely environment which is comfortable, allows privacy and is clean so as to enable residents to retain their individuality and self respect. The organisation of our Nursing Home and the attitude of our staff shall respect the individual needs of the residents, help them achieve personal dignity and allow, wherever possible, the right of choice especially with regard to the pattern of their daily lives*

## General Resident and Visitor Information

### Location:

Harvey Nursing Home is located at:

25 Upper Glenageary Road, Dun Laoghaire, close to Monkstown and Dun Laoghaire (See map)



**Accommodation:**

Our nursing home consists of single and sharing rooms. The terms and conditions in respect of accommodation will be provided in your contract of care, which is available prior to admission on request.

**Bus Services:**

The following bus routes service our Nursing Home: 46A & Dun Laoghaire, Dart Station

**Car Parking:**

Harvey Nursing Home has a small number of parking spaces. Management bears no responsibility for loss or damage to vehicles or personal belongings. All vehicles are parked at the owners' own risk. When transporting residents, cars can be driven to the nearest possible appropriate set down point only.

**Postal Address:**

Post is delivered on a daily basis. The postal address is:

Harvey Nursing Home, 25 Upper Glenageary Road, Dun Laoghaire, Co Dublin

**Telephone:**

The direct telephone number for this Nursing Home is: 01-280 0508.

Mobile phones can also be used and residents can consider having direct lines installed in their rooms

**Visiting Times:**

Visiting times in Harvey Nursing Home are very flexible but visitors are encouraged to visit between the hours of 9am to 9pm.

Visitors are encouraged not to visit during meal times as this often distracts the resident but should a relative wish to assist a resident in dining, please speak with the Director of Nursing.

**Meal Times:**

Breakfast: 07.30-09.00 (flexible)

Lunch: 12.30-1330 (flexible)

Tea: 16.45-17.30 (flexible)

Supper: 730pm - onwards

Light refreshments and snacks are available upon request.

### **Pastoral Care:**

Our ethos and philosophy reflect our care and concern for our residents. We therefore see our care embracing the physical, social and spiritual aspect of each person. Pastoral care arrangements will be provided according to the resident's individual wishes and Ministers of Religion will be made welcome in the Nursing Home and Mass is celebrated in the Nursing Home on a weekly basis and there is also a Eucharistic Service.

### **Smoking & Alcohol:**

In compliance with the Tobacco Smoking (Prohibition) Regulations 2003,

Harvey Nursing Home is a smoke free environment but it does have a dedicated smoking room exteriorly in the courtyard.

On admission residents are asked to discuss smoking and alcohol requirements and risk assessment will be carried out to ensure residents' safety whilst smoking.

### **SMOKING IN BEDROOMS IS STRICTLY PROHIBITED.**



### **Laundry:**

We have a laundry service in our Nursing Home and can launder clothing provided it is marked with the resident's name. However, we strongly encourage families to launder their relative's clothes at home. If this is the desired options please inform our Director of Nursing and we will ensure that clothes are stored for collection.



## Care Development & Activities:



The Nursing Home takes into account the resident's interests, hobbies, experiences, personality as well as the resident's medical condition. Our Nursing Home offers a wide range of activities designed to encourage the resident to keep mobile, and most importantly, take an interest in life.

Within our Nursing home there is a key staff member who has a specific focus of nurturing and supporting Harvey Healthcare's philosophy of a person centered approach to care. This person works closely with our Director of Nursing to support this philosophy through the

implementation of purposeful activities, staff training and development as well as providing advisory support for a dementia friendly social environment.

Activities take place on a daily basis and the timetable displayed but there are many 'ad hoc' activities that take place depending on the residents' wishes.

Exercise to music, Sonas (stimulation of the senses) program, Bingo, Aromatherapy, Music Sessions, Board Games, Arts and Crafts, Cinema Club, Quiz and Crosswords, Mini Basketball, Board Games, Cards, Peata. We also have discussions of topics of interest and day trips. Aromatherapy and Sonas program are conducted twice monthly and carried out by qualified personnel. (Activities and Therapies are not covered under the Fair Deal contract and there is a €25 weekly charge for all residents of the Nursing Home). There is, of course, a visiting chiropodist and a regular hairdresser. (Some activities are not covered under the Fair Deal contract. There is a weekly charge of €25 for these activities. Details are set out in the Contracts of Care).

The above is not an exhaustive list and, as part of the residents' social and personal care plan, our staff will get to know the residents interests and tailor activities accordingly. Residents may have an interest in gardening that they would like to continue or painting and arts or simply playing cards, all of which can be accommodated. Family input can be very helpful in this regard.

### Care Plans:

Residents, relatives or advocates will be offered the choice to be involved in the development of their care plan. These care plans will be reviewed every four months or more frequently if required. Residents will be notified of any review.

A resident's right to refuse treatment shall be respected and documented and the matter brought to the attention of the resident's medical practitioner.

Residents are facilitated to exercise their civil, political and religious rights as per our policy.

### **Residents' Representative Group:**

Our Nursing Home has a Residents Representative Group, which consists of residents, relatives, staff members and independent volunteers who participate and assist in the organisation of the nursing home. This also facilitates new suggestions, ideas etc. which will improve the comfort of our home. We also have a suggestions box at the entrance to the facility, which you are encouraged to use.

The terms and conditions in relation to the Contract of Care are outlined in the Contract of Care- a copy of this is given to you/representative prior to admission to enable you to make an informed decision. The terms and conditions in relation to termination of contract and the notice period required by both parties is outlined in the contract of care. Any discharges are discussed and planned for with each resident and where appropriate his /her family/representative. Discharges are made in accordance with the terms and conditions of the resident's contract.

In the event of a temporary absence from the nursing home due to a transfer to hospital your bed/bedroom will be secured and available for you on your return.

### **End of life care:**

Appropriate care and comfort will be given to the resident to address their physical, emotional, psychological and spiritual needs. Resident's religious and cultural practices are facilitated. Resident's family and friends are facilitated to be with the resident when they are dying. Resident's death is managed with dignity and propriety.

### **Fire Safety:**

Fire Safety is of paramount importance to our Nursing Home management team. There are fire exit signs located around the Nursing Home and we would request that all residents / families follow the instructions of the Emergency Evacuation Procedure located in the front hall. Lifts must not be used during a fire. As part of our admission procedure you will be shown the fire exits and emergency points. These will be shown to you on several occasions post admission so that you are familiar with the locations.

### **Health and Safety:**

The Health and Safety of residents / families and staff is also of paramount importance to the Nursing Home management team. We would request that all residents / visitors be vigilant when walking around the Nursing Home and report any Health & Safety concerns to a staff member who in turn will report to the Person In Charge.

Children or vulnerable residents / visitors should not be left unsupervised / alone during visiting times.

**Complaints:**

Formal complaints by residents or their relatives will be investigated by management and dealt with through our Nursing Home's complaints procedure.

Complaints referred to us will be dealt with quickly and efficiently and justified grievance will be promptly remedied.

Our complaints policy is displayed in the entrance hall and we also have an independent complaints officer to ensure complaints are reviewed and closed out satisfactorily.

These procedures do not take away from the resident's right to complain to any Statutory Body.

We are regulated by HIQA and a copy of our most recent report is available for your perusal.



***WE HOPE YOU ENJOY YOUR STAY AT HARVEY  
GLENAGEARY NURSING HOME***